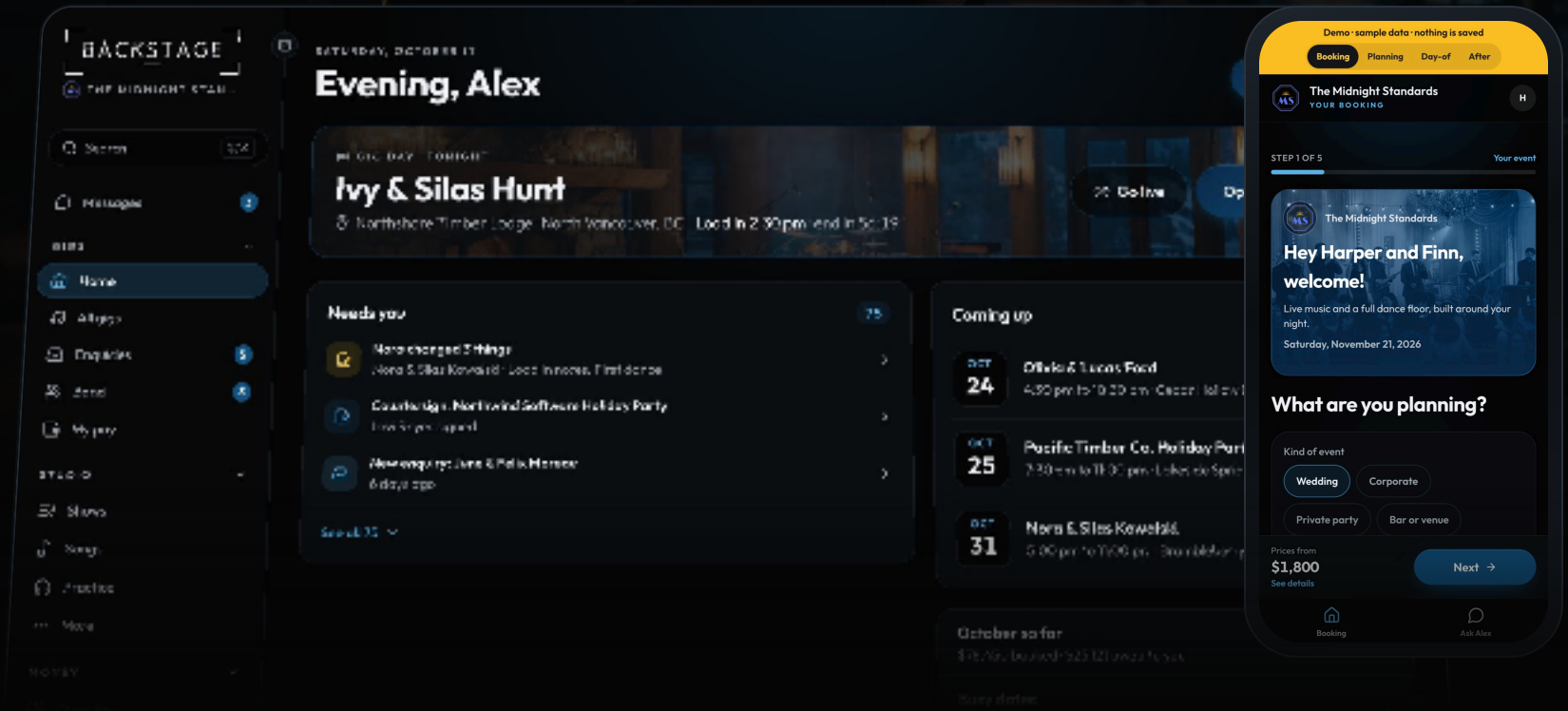
BACKSTAGE

START HERE

Backstage: quick guides

Set up in ten minutes, the five things players use, and what your clients see. Four pages, one each.



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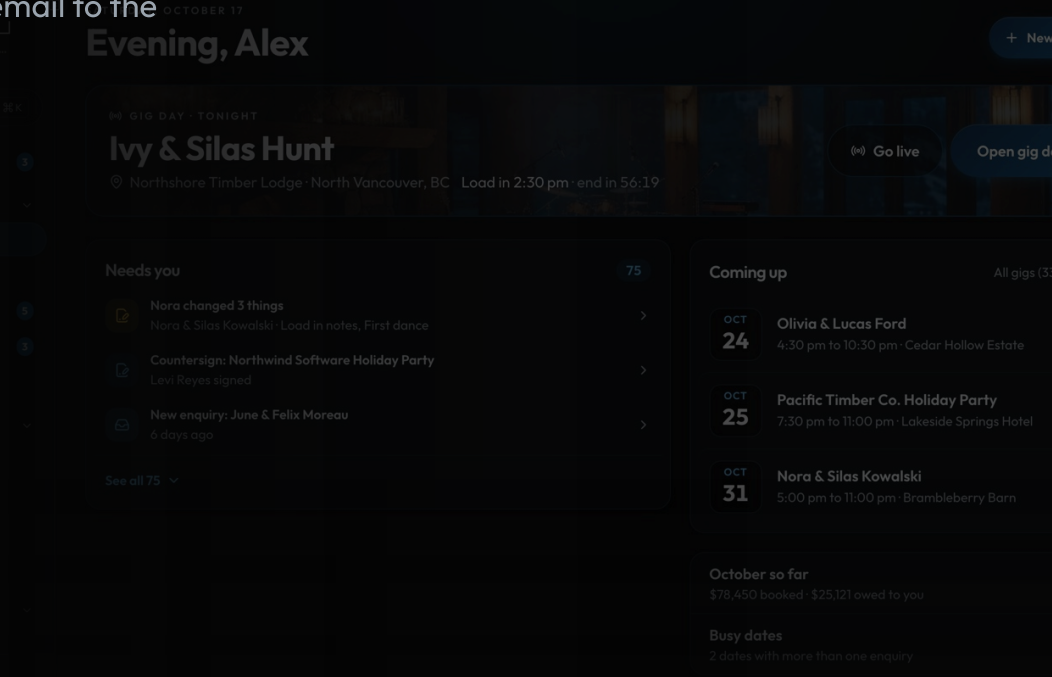
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PART 1 · START HERE

Quick guides

One page each. Band leaders get set up in ten minutes, players learn the five things they use, and you see what your clients see from the first email to the deposit.

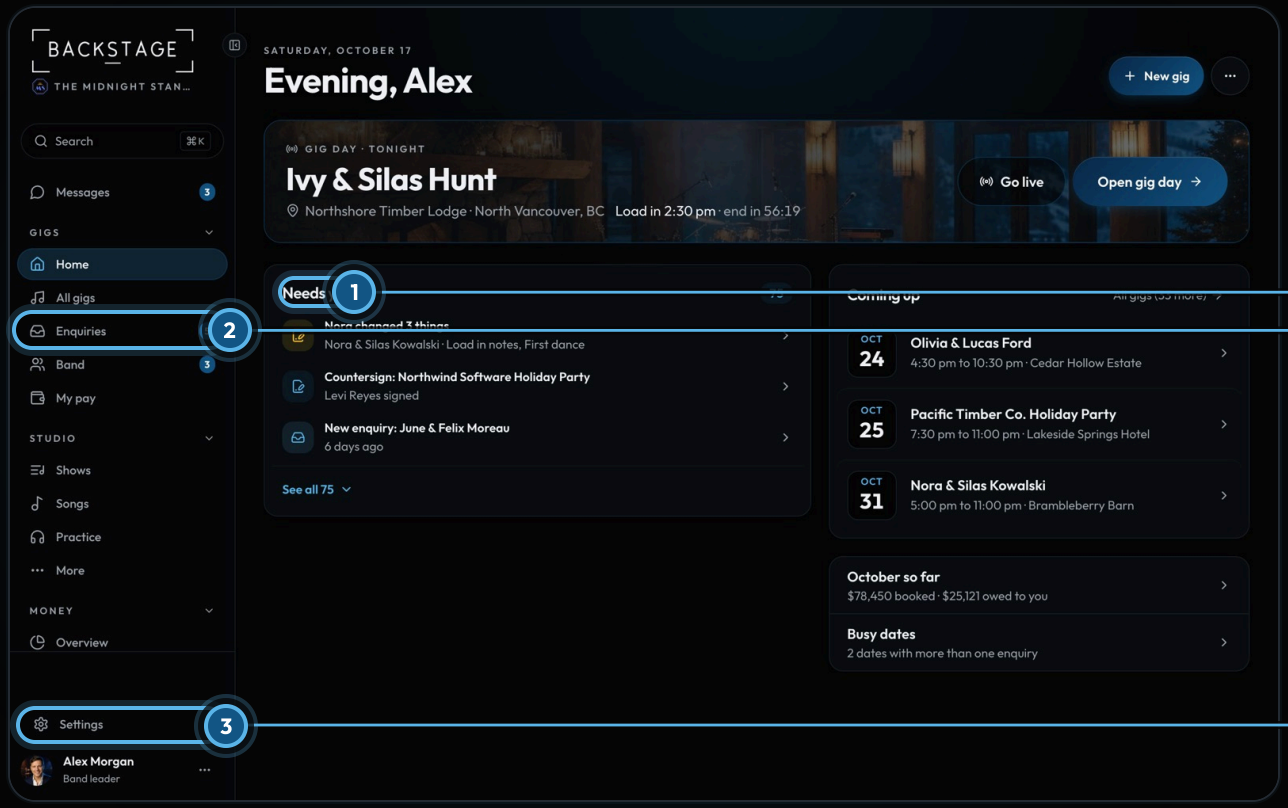


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BAND LEADERS · 10 MINUTES

Set up your band in ten minutes

Tell the app what your band does and what you charge, invite the band, then send your first booking link. Everything else can wait.



1 Needs you
Anything waiting on you, in one list. Tap a row to deal with it.

2 Enquiries
New booking requests land here.

3 Settings
Features, prices, travel and deposits all live here.

HOW TO

1. **Settings → Features**: pick the preset closest to your band (wedding band, cover or bar band, touring original act, corporate or party band, solo or duo, DJ). Switch off anything you don't use. More

2. **Settings → Features → Lineups**: the lineups you offer, from solo to a full band. Star the one you play most.

3. **Settings → Packages and prices**: a price for each lineup, your add-ons, a few packages, how you charge travel and your deposit. **Add a package** works straight away: set a lineup's price right in the package form. More

4. **Busy dates** (same page): add a little for summer Saturdays or New Year's Eve, if you like.

5. **Band → Invite player**: send each player a sign-in link by email. They get their own gigs, pay

6. **Enquiries → Add enquiry**: paste a message from anywhere, then **Send booking link**. Your

PLAYERS AND CREW · 5 MINUTES

The five things players use

Your gigs, your reply, gig day, your pay and the stage. Put the app on your home screen and turn on notifications first.



HOW TO

1. **Home**: your next gig, **Can you make it?** and **My pay**. Tap **I'm in** or **Can't make it**.
2. **Gig day**: times, address and **Leave by**. Add where you drive from, and a photo, in your profile.
3. **Setlists**: the stage view, or follow a leader who goes live. **Practice this set** plays the gig's songs.
4. **Pay**: what you're owed. Can't make a gig after all? Tap **I need to drop out** on it.

TIP

Add your gigs to your phone's calendar from your profile, so they show up next to everything else.

YOUR CLIENTS

What your clients see

One link takes them from your first email to a signed contract and a deposit, then planning the night. No account, no app store, your band's look.



HOW TO

1. **The email**: your band's look and one button. **Welcome** and **Build**: a hello, then a package or their own.
2. **Request to book**: it comes to you. You confirm, then they accept, sign and pay the deposit.
3. **Plan the night**: key songs, names to announce, a guest page and chat.
4. **By email**: the signed contract and a receipt for every payment.

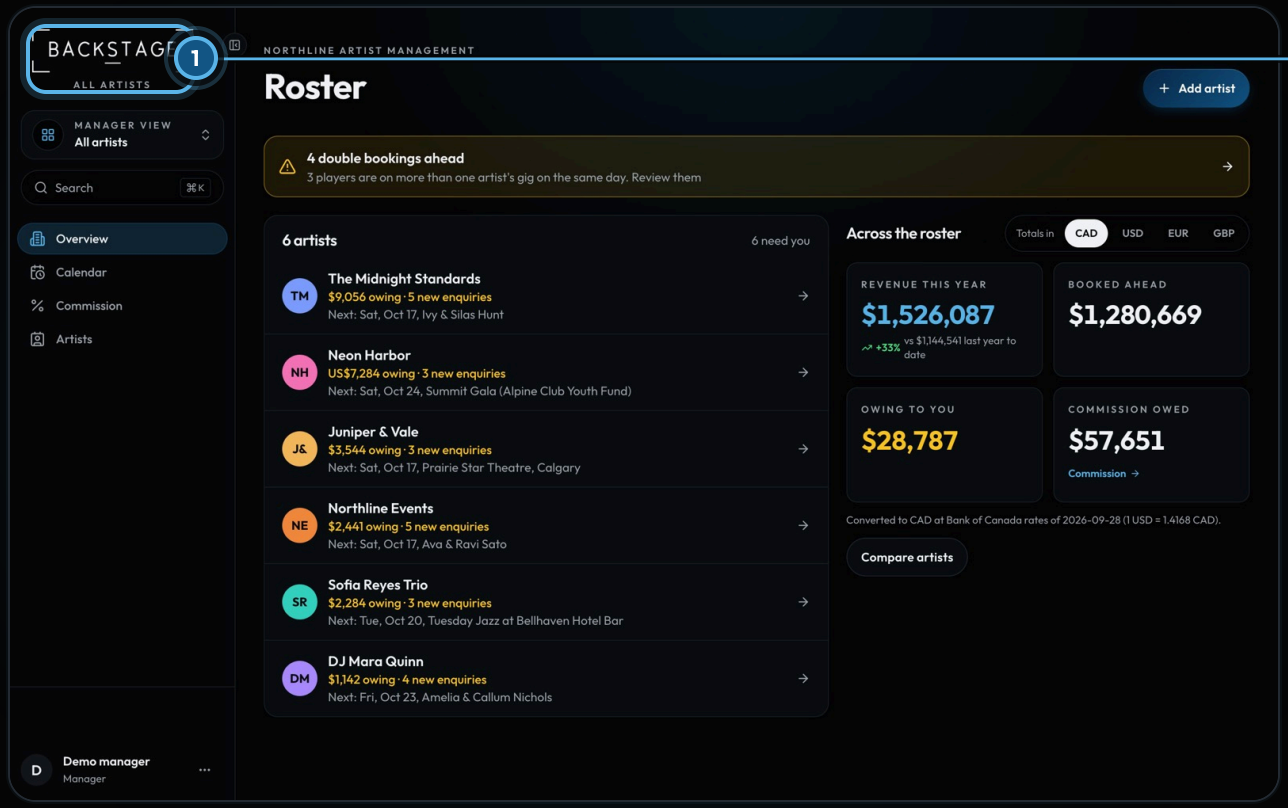
TIP

Try it yourself: on the demo, choose **Client** and walk through Booking, Planning, Day-of and After.

ARTIST MANAGERS

Your roster in one portal

Every artist you manage, their dates, double bookings and your commission. Switch into any artist to work inside their band.



1 **Switch artist**
Work inside one artist, or see them all.

HOW TO

1. **Roster**: each artist with upcoming gigs, money and anything that needs you.
2. **Roster → Calendar**: every artist's dates together, with clashes flagged.
3. **Switch** into an artist to use their Gigs, Studio and Money like a band leader.
4. **Commission**: what's owed to you now, then each artist's statement from their row.

TIP

Each artist's leaders only see their own band. You see everything you manage.

BACKSTAGE

You're ready for the next gig.

Try anything in this guide on the live demo. It's a sandbox with a made-up band, and it resets every night.

trybackstage.vercel.app